



Sibley County Fair Commercial Booth Rental Agreement

Fair Dates: Wednesday, July 29th - Sunday, August 2nd, 2026

I would like to reserve QTY [_____] booth in the Heritage Building (includes 2 parking passes) = **\$150.00 per booth**

- With State requirements of ST19 Forms needing to be submitted - entry forms **DUE JULY 1st!**
- Booths are 10'x10' with power provided (120v/15amp)
 - **SCFB does not provide tables/chairs.** *Please do not take from the stage or seating area.*
- All vehicles must be in PARKING LOT after 9:00 am (Thrs - Sun.) No exceptions, vehicles subjected to towing.
- Booths are **NOT** guaranteed or held until paid in full with **ALL** paperwork received - *see requirements below.*
- Refunds- Contingent on rental to another party. Emergency refunds MAY be refunded on a case-by-case basis.
- **Heritage Building Hours**
 - Set Up: Wednesday 8:00 - 5:00
 - Wednesday: 5:00 pm - 9:30 pm
 - Thursday: Noon - 9:30 pm
 - Friday: Noon - 9:30 pm
 - Saturday: 10:00 am - 9:30 pm
 - Sunday: Noon - 6:00 pm - *no early take downs*
- SCFB is not responsible for lost, stolen, misplaced, or broken items and exhibits.
- SCFB provides what we feel is proper police surveillance during periods that the building is closed and locked.
- SCFB also retains the right to accept or deny individuals and businesses a booth that does not represent our policies, or principles.
- Booth map provided by email week before the fair. Parking passes handed out during Wednesday setup.
- No smoking or vaping inside of Fairground buildings.

This form MUST accompany these 3 items - BOOTH WILL NOT BE RESERVED UNTIL ALL ITEMS ARE RECEIVED.

- 1) **Check** for \$ 150.00 PER BOOTH made out to SIBLEY COUNTY AGRICULTURE ASSN.
- 2) **ST19 OPERATOR CERTIFICATE OF COMPLIANCE** must be filled out and in our hands before set up.
 - a) This is true even if you are NOT selling anything we need a ST19 filled out.
- 3) **CERTIFICATE OF INSURANCE / INCLUDING ADDITIONAL INSURED CLAUSE FOR THE FAIRGROUNDS**
 - a) State law and our insurance company requires these forms
 - b) See insurance agent, either business or home owner for certificate / clause
 - c) If you need coverage, we can supply coverage. Additional cost of \$100 for insurance coverage to be paid with booth fee.

Forms may be downloaded at sibleycountyfair.com/forms

Mail to: Sibley County Fair - 801 W. Chandler Street - Arlington MN, 55307 by JULY 1st

Insurance Policy # _____ Sales Tax # (if needed) _____

Booth Name: _____ Contact Name: _____

Product Represented: _____

Phone: _____ Email: _____

I agree with the above statements: _____

Office Use: [] Check, [] ST19, [] Insurance

Booth Number []

Sibley County Fairboard