



Sibley County Fair Commercial Booth Rental Agreement

Fair Dates- Wednesday, July 30th - Sunday, August 3rd, 2025

I would like to reserve QTY [_____] booth in the Heritage Building including 2 parking passes = **\$150.00 per booth**

- ***NEW*** With State Requirements of ST19 Form being submitted - entry forms **DUE JULY 1st!**
- ALL vehicles must be in PARKING LOT after 9:00 am (Thrs - Sun.) No exceptions, vehicles will be towed.
- Booths are **NOT** guaranteed or held until paid in full with **ALL** paperwork received.
 - Refunds are contingent on rental to another party.
 - Emergency refunds MAY be refunded on a case-by-case basis.
- Booths are 8'x8' - You will need to furnish table(s) & chair(s). **SCFB will not provide these.**
- Doors open approximately noon except Saturday which is 10:00am.
 - Exceptions occur when morning shows are booked but booths are off limits to the public.
- Building is closed and locked approximately 9:30 PM (except Sunday).
 - Tear down Sunday approximately 5:00 PM or as soon as Queen contest ends - no early takedowns allowed.
- SCFB is not responsible for lost, stolen, misplaced, or broken items and exhibits.
- SCFB provides what we feel is proper police surveillance during periods that the building is closed and locked. SCFB also retains the right to accept or deny individuals and businesses a booth that does not represent our policies, or principles.
- Booth map provided by email week before the fair. Parking passes handed out during Wednesday setup starting at 8:30 am - open to the public by 5:00pm.
- No smoking or vaping inside of Fairground buildings.

This form MUST accompany these 3 items - BOOTH WILL NOT BE RESERVED UNTIL ALL ITEMS ARE RECEIVED.

- 1) Check for \$ 150.00 PER BOOTH made out to SIBLEY COUNTY AGRICULTURE ASSN.
- 2) ST19 OPERATOR CERTIFICATE OF COMPLIANCE MUST BE FILLED IN AND, IN OUR HANDS, BEFORE WE CAN LET YOU SET UP - **even if you are NOT selling anything we need a ST19 filled out.**
- 3) CERTIFICATE OF INSURANCE / INCLUDING ADDITIONAL INSURED CLAUSE FOR THE FAIRGROUNDS
 - a) State law and our insurance company requires these forms
 - b) See insurance agent, either business or home owner for certificate / clause

Forms may be downloaded at sibleycountyfair.com/forms

Mail to: Sibley County Fair - 801 W. Chandler Street - Arlington MN, 55307 by JULY 1st

Insurance policy # _____ Sales Tax # (if need) _____

Booth Name: _____ Product Represented: _____

Printed Name and Address: _____

Phone: _____ Email: _____

I agree with the above statements: _____